

# Magento 2 Admin Message Manager

## Installation and User Guide for Magento 2 Admin Message Manager

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## Installation

- **Installation via app/code:** Upload the content of the module to your root folder. This will not overwrite the existing Magento folder or files, only the new contents will be added. After the successful upload of the package, run below commands on Magento 2 root directory.

```
php bin/magento setup:upgrade
php bin/magento setup:di:compile
php bin/magento setup:static-content:deploy
```

- **Installation via Composer:** Please follow the guide provided in the below link to complete the installation via composer.

<https://docs.scommerce-mage.com/magento-2-extensions/installation-via-composer/installation-via-composer>

# Configuration Settings for Admin Message Manager

Go to **Admin > Stores > Configuration > Scommerce Configuration > Admin Message Manager**

## General Settings

- **Enabled** - Select "Yes" or "No" to enable or disable the module.
- **License Key** - Please add the license for the extension which is provided in the order confirmation email. Please note license keys are site URL specific. Please go to *Admin > Stores > Configuration > Scommerce Configuration > Core* and click on "Verify" to verify the license key.

General

**Enabled** [store view]   Use system value  
This setting will be used to enable or disable module

**License Key** [store view]   
This setting will be used to verify your license key for the given domain  
**N.B. License keys are domain specific so for your testing or staging sites please email us at support@sccommerce-mage.com**

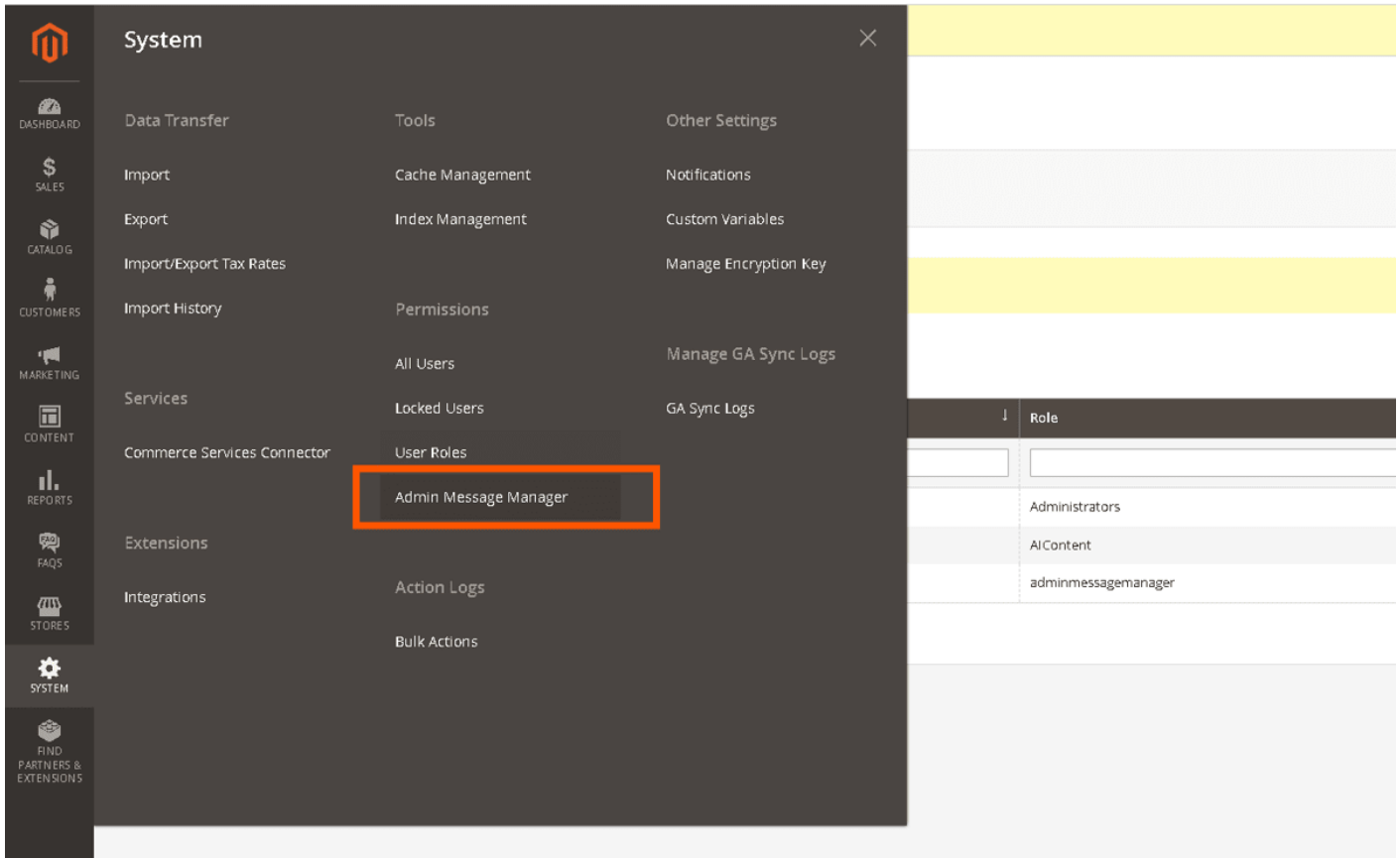
## Admin Message Manager Workflow

Using this extension an admin create custom messages for the other admins and pass on critical updates based on user roles.

The admin can only use this functionality if they have the "Scommerce Admin Message Manager Section" selected under role resources for their user role.

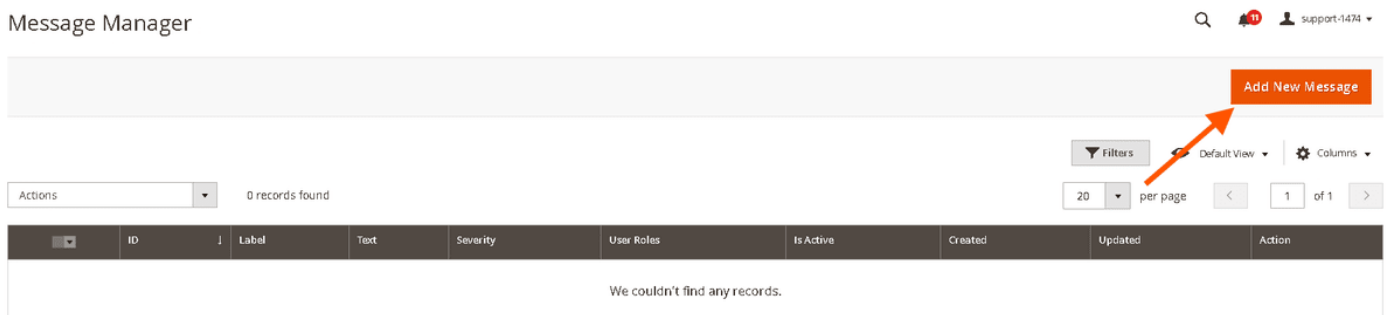
## Step 1: Access the Admin Message Grid

- Navigate to **Admin>System>Admin Message Manager**
- Only users with "**Scommerce Admin Message Manager Section**" permission can access this grid.



## Step 2: Create a New Message

- Go to **Admin>System>Admin Message Manager**
- Click "**Add New Message**".



- Fill in the form:



Add New Message

✓ Message saved successfully.

Filters | Default View | Columns

20 per page | 1 of 1

ID	Label	Text	Severity	User Roles	Is Active	Created	Updated	Action
1	Admin Message Manager Added	Attention!! A new module "Admin Message Manager" has been added to the system !	Success	adminmessagemanager	Enabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:13:02 PM	Select Edit Delete
2	Notice Message	Notice Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:13:17 PM	Select
3	Warning Message	Warning Message	Warning	adminmessagemanager	Enabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:13:33 PM	Select
4	Success Message	Success Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:49 PM	Jun 2, 2025 8:13:49 PM	Select
5	Error Message	Error Message	Error	adminmessagemanager	Enabled	Jun 2, 2025 8:14:11 PM	Jun 2, 2025 8:14:11 PM	Select

## Delete A Message

### Option 1: Single Deletion (From Grid)

- Click "**Delete**" on the Edit row then confirm deletion

Add New Message

✓ Message saved successfully.

Filters | Default View | Columns

20 per page | 1 of 1

ID	Label	Text	Severity	User Roles	Is Active	Created	Updated	Action
1	Admin Message Manager Added	Attention!! A new module "Admin Message Manager" has been added to the system !	Success	adminmessagemanager	Enabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:13:02 PM	Select Edit Delete
2	Notice Message	Notice Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:13:17 PM	Select
3	Warning Message	Warning Message	Warning	adminmessagemanager	Enabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:13:33 PM	Select
4	Success Message	Success Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:49 PM	Jun 2, 2025 8:13:49 PM	Select
5	Error Message	Error Message	Error	adminmessagemanager	Enabled	Jun 2, 2025 8:14:11 PM	Jun 2, 2025 8:14:11 PM	Select

### Option 2: Single Deletion (From Edit Form)

- Open the message>Click "**Delete Message**">Confirm.

Enabled  Yes

Message Label

Severity

- User Roles
- Administrators
  - AIContent
  - adminmessagemanager

Show / Hide Editor

Rich text editor toolbar with Bold, 14px, text color, background color, Bold, Italic, Underline, Bulleted List, Numbered List, Link, Unlink, Table, Insert, Undo, Redo, and Close (X) buttons.

Attention!! A new module "Admin Message Manager" has been added to the system !

P > SPAN > STRONG > SPAN

POWERED BY TINY

### Option 3: Mass Delete (Bulk Action)

1. Select checkboxes next to messages.
2. From the **Actions** dropdown, choose "**Delete**".
3. Confirm by clicking "**OK**" in the popup.

Add New Message

5 records found (3 selected)

20 per page 1 of 1

Actions	ID	Text	Severity	User Roles	Is Active	Created	Updated	Action
<input type="checkbox"/>	1	Admin Message Manager Added Attention!! A new module "Admin Message Manager" has been added to the system !	Success	adminmessagemanager	Enabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:13:02 PM	Select
<input checked="" type="checkbox"/>	2	Notice Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:13:17 PM	Select
<input checked="" type="checkbox"/>	3	Warning Message	Warning	adminmessagemanager	Disabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:18:18 PM	Select
<input checked="" type="checkbox"/>	4	Success Message	Success	adminmessagemanager	Enabled	Jun 2, 2025 8:13:49 PM	Jun 2, 2025 8:18:33 PM	Select
<input type="checkbox"/>	5	Error Message	Error	adminmessagemanager	Enabled	Jun 2, 2025 8:14:11 PM	Jun 2, 2025 8:14:11 PM	Select

# Display Logic for Admin Messages

## When Do Messages Appear?

A message is displayed in the admin panel if:

- **Status = Active**
- **Admin user's role matches at least one selected role** in the message.

## How Do Messages Appear?

- **Sticky banner** at the top of the admin panel.
- **Severity-based styling** (colors match Magento's standard alerts):
  - **Success** (Green)
  - **Notice** (Blue)
  - **Warning** (Yellow)
  - **Error** (Red)

## HTML Support

- Allowed tags: `<a>`, `<strong>`, `<em>`.
- Links are clickable.

# View Messages in Admin Panel

- Messages appear as **sticky banners** at the top of the admin panel.
- Only **active** messages matching the user's role are displayed.

## Notice Message

The screenshot shows the Magento Admin Panel interface. At the top, there is a yellow sticky banner with a notice message: "Notice Message". Below this, the "Message Manager" section is visible, showing a table of messages. A success message "Message saved successfully." is also present. The table contains three records:

ID	Label	Text	Severity	User Roles	Is Active	Created	Updated	Action
1	Admin Message Manager Added	Attention!! A new module "Admin Message Manager" has been added to the system !	Success	adminmessagemanager	Disabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:27:14 PM	Select
2	Notice Message	Notice Message	Notice	adminmessagemanager	Enabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:27:22 PM	Select
3	Warning Message	Warning Message	Warning	adminmessagemanager	Disabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:18:18 PM	Select

## Warning Message

Failed to synchronize data to the Magento Business Intelligence service. [Retry Synchronization](#) System Messages: 1

**Warning Message**

## Message Manager

Search 11 support-1484

[Add New Message](#)

Message saved successfully.

Filters Default View Columns

Actions 5 records found 20 per page 1 of 1

ID	Label	Text	Severity	User Roles	Is Active	Created	Updated	Action
1	Admin Message Manager Added	<b>Attention!! A new module "Admin Message Manager" has been added to the system !</b>	Success	adminmessagemanager	Disabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:27:14 PM	Select
2	Notice Message	Notice Message	Notice	adminmessagemanager	Disabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:28:05 PM	Select
3	Warning Message	Warning Message	Warning	adminmessagemanager	Enabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:28:13 PM	Select
4	Success Message	Success Message	Success	adminmessagemanager	Disabled	Jun 2, 2025 8:13:49 PM	Jun 2, 2025 8:20:04 PM	Select

## Success Message

Failed to synchronize data to the Magento Business Intelligence service. [Retry Synchronization](#) System Messages: 1

**Attention!! A new module "Admin Message Manager" has been added to the system !**

## Dashboard

Search 11 support-1484

Scope: All Store Views [?](#) [Reload Data](#)

### Advanced Reporting

Gain new insights and take command of your business' performance, using our dynamic product, order, and customer reports tailored to your customer data. [Go to Advanced Reporting](#)

Chart is disabled. To enable the chart, click [here](#).

**Lifetime Sales**  
£22,110.90

**Average Order**  
£74.20

**Last Orders**

Customer	Items	Total
test test	1	£75.00

Bestsellers Most Viewed Products New Customers Customers

Product	Price	Quantity
performer for Black SS 20	£16.67	000

## Error Message

Failed to synchronize data to the Magento Business Intelligence service. [Retry Synchronization](#) System Messages: 1

Error Message

## Message Manager

Search [ ] [11] support-1484

Add New Message

Message saved successfully.

Filters Default View Columns

Actions 5 records found 20 per page 1 of 1

ID	Label	Text	Severity	User Roles	Is Active	Created	Updated	Action
1	Admin Message Manager Added	<b>Attention!! A new module "Admin Message Manager" has been added to the system !</b>	Success	adminmessagemanager	Disabled	Jun 2, 2025 8:08:43 PM	Jun 2, 2025 8:27:14 PM	Select
2	Notice Message	Notice Message	Notice	adminmessagemanager	Disabled	Jun 2, 2025 8:13:17 PM	Jun 2, 2025 8:28:05 PM	Select
3	Warning Message	Warning Message	Warning	adminmessagemanager	Disabled	Jun 2, 2025 8:13:33 PM	Jun 2, 2025 8:29:02 PM	Select

If you have a question related to this extension please check out our [FAQ Section](#) first. If you can't find the answer you are looking for then please contact [support@scocommerce-mage.com](mailto:support@scocommerce-mage.com).

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