

Magento 2 Update Order Email Address

Installation and User Guide for Magento 2 Update Order Email Address Extension

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Installation

- **Download Extension:** Once you have placed the order from our site then go to Account section and click on My Downloadable Products and download the extension package.

Configuration Settings for Update Order Email Address

Go to **Admin > Stores > Configuration > Scommerce Configuration > Update Order Email**

General Settings

- **Enabled** - Select "Yes" or "No" to enable or disable the module.
- **License Key** - Please add the license for the extension which is provided in the order confirmation email. Please note license keys are site URL specific. If you require license keys for dev/staging sites then please email us at support@scommerce-mage.com.

General Settings

Enabled [store view] Select "Yes" to enable the module
This setting will be used to enable or disable module

License Key [store view] Enter the license key for the module
This setting will be used to verify your license key for the give domain
N.B. License keys are domain specific so for your testing or staging sites please email us at core@scommerce-mage.com

- **Update Email Address from Order Detail View Page** - You can update email address from **Admin > Sales > Orders > Select Order > Click on "Change"** then add new email address > Click **"Save"**.

#000000125 ← Back Cancel Hold Invoice

ORDER VIEW

- Information
- Invoices
- Credit Memos
- Shipments

Order & Account Information

Order # 000000125 (The order confirmation email was sent)

Order Date	Feb 25, 2020, 5:55:59 AM
Order Status	Pending
Purchased From	Main Website Main Website Store Default Store View

Account Information

Customer Name	test test
Email	test1234@test.com Change
Customer Group	NOT LOGGED IN

- **Updated Email Address Visible on the Order Detail View Page** - The updated email address will be shown on the order detail view page under "Account Information" section.

#000000125

← Back

Cancel

Hold

Invoice

ORDER VIEW

Information

Invoices

Credit Memos

Order & Account Information

Order # 000000125 (The order confirmation email was sent)

Order Date Feb 25, 2020, 5:55:59 AM

Order Status Pending

Purchased From Main Website
Main Website Store
Default Store View

Account Information

Customer Name test test

Email test123@test.com

Change

Customer Group NOT LOGGED IN

If you have a question related to this extension please check out our [FAQ Section](#) first. If you can't find the answer you are looking for then please contact support@scommerce-mage.com.

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